



# THE GO BIG FOUNDATION

## BOARD MEETING MINUTES

December 2023  
Tuesday, December 19, 2023  
Location: Virtual  
Virtual Meeting Link:  
<https://meet.google.com/ffq-uyms-hoj>  
Or dial: (US)+1 320-400-3065  
PIN: 229 328 987#

### Minutes

#### (OPEN SESSION)

#### CALL TO ORDER

The Board of Directors of the G.O. B.I.G. Foundation held a regular meeting on Tuesday, 12/19/2023. The meeting was presided over by EH, with CPH as acting secretary. EH called the meeting to order at 6:37 PM.

#### ATTENDANCE

##### Voting members in attendance:

- Dr. Crystal Pemberton Howe, Co-Founder & Chair (CH)
- Erin Howe, Co-Founder & Vice Chair (EH)
- Kenielle Albany, Member (KA)
- LaChun Tiller, Member (LT)

Guests in attendance: N/A

##### Voting members not in attendance:

- Elaine Liberato Jenkins, Member (ELJ)
- Antonio Jenkins, Member (AJ)

#### ROLL CALL

CH conducted a roll call by taking note of members as seen on screen and listed as attendees in the virtual meeting. The following members were present: CPH, EH, KA, and LT. The following members were absent: ELJ and AJ. A quorum was present.

#### APPROVAL OF CURRENT MEETING AGENDA

Motion: CPH moved to amend the agenda by inserting "Voting for Treasurer and Secretary" after item #6 and striking "Budget Revision" and replacing it with "Budget Update." KA seconded the motion.

Discussion: N/A

Vote Result: By a voice vote (*viva voce*), the motion carried with all votes unanimously in favor.

Vote Count: 4 in favor/0 opposed/0 abstentions

Motion: CPH moved to approve the amended budget. KA seconded the motion.

Discussion: N/A

Vote Result: By a voice vote, the motion passed unanimously.



Vote Count: 4 in favor/0 opposed/0 abstentions

## **READING OF VISION AND MISSION STATEMENTS**

KA read the vision statement. LT read the mission statement. EH recommended that future meeting agendas and minutes state “Reading of the Vision and Mission Statements” instead of “Reading of the Mission and Vision Statements” due to the order in which the two appear on the agenda and the minutes.

## **APPROVAL OF PREVIOUS MINUTES**

Motion: KA moved to approve the previous minutes. LT seconded the motion.

Discussion: N/A

Vote Result: By a voice vote (*viva voce*), the motion passed unanimously.

Vote Count: 4 in favor/0 opposed/0 abstentions

## **PUBLIC COMMENTS**

No public comments were brought before the board.

## **UNFINISHED BUSINESS**

No unfinished business was addressed.

## **NEW BUSINESS**

### **1. Prospective Board Member**

Motion: CPH moved to approve the application of Manosh Mukerji. KA seconded the motion.

Discussion: The board discussed the applicant's extensive qualifications in the finance sector and familiarity with the field of education.

Vote Result: By a voice vote (*viva voce*), the motion carried with all votes unanimously in favor.

Vote Count: 4 in favor/0 opposed/0 abstentions

### **2. Voting for Treasurer and Secretary**

Motion: CPH moved to appoint Manosh Mukerji as Board Treasurer contingent upon his acceptance of the Board of Directors membership role and the Treasure position. KA seconded the motion.

Discussion: N/A

Vote Result: By a voice vote (*viva voce*), the motion carried with all votes unanimously in favor.

Vote Count: 4 in favor/0 opposed/0 abstentions

Motion: CPH moved to appoint LT to the role of the Board Secretary contingent upon her acceptance of the position. KA seconded the motion.

Discussion: LT expressed that she would accept the role if approved.

Vote Result: By a voice vote (*viva voce*), the motion carried with all votes unanimously in favor.

Vote Count: 4 in favor/0 opposed/0 abstentions



### 3. Reflections & Takeaways from RTO Session #4

LT expressed appreciation for the information shared by the experts during the session. KA reflected on the importance and impact of having funding to support the needs of special and vulnerable populations. CPH reflected on the importance of asking probing questions as a board during the school leader's monthly report to ensure that the needs of vulnerable populations are being met. EH reflected on the need to ensure that policies and procedures are in place to support the needs of all students.

### 4. Preparations for RTO Session #5 - Wednesday, January 24, 2024

**Accommodations:** This session will be in person. CPH explained that the board has historically reimbursed the cost of gas at the state gas mileage reimbursement rate. CPH also explained that the board will reimburse lodging per person for the overnight stay (½ the cost of the full room rate per person) at a pre-determined hotel.

**Participation:** CPH and EH encouraged the board to set a goal of posing two questions each at the RTO session.

### 5. Overview of Committees

The board reviewed the committees and committee responsibilities. KA expressed interest in participating in the Development Committee. LT expressed potential interest in participating in the Academic Excellence Committee and the Development Committee. The Board will begin to vote on committee participation early next year.

### 6. CSRB Feedback on Charter Application Amendments

The board listened to and discussed the feedback from CSRB's meeting on December 11th. The Board collaborated and reviewed a presentation to address CSRB's concerns and provide updates regarding facility plans at the in-person meeting on January 8th.

### 7. Facility Update (CLOSED SESSION)

**Motion:** KA moved to enter into a closed session by general statute 143-318.11, section A, subsections 4 and 5. LT seconded the motion.

**Discussion:** The board agreed to go into an executive (closed) session to discuss current negotiations regarding the acquisition of a facility, including the 28217 facility search and updates regarding the church partnership.

**Vote Result:** By a voice vote (*viva voce*), the motion carried with all votes unanimously in favor.

**Vote Count:** 4 in favor/0 opposed/0 abstentions

**Motion:** EH moved to exit the closed session. KA seconded the motion.

**Vote Result:** By a voice vote (*viva voce*), the motion carried with all votes unanimously in favor.

**Discussion:** N/A

**Vote Count:** 4 in favor/0 opposed/0 abstentions

The executive closed session began at 8:15 p.m. and ended at 8:45 p.m.



## 8. Finance Update

The Board reviewed the charter application-approved budget. KA will continue to vet grant opportunities and work with Manosh to source a pro-bono grant writer.

## 9. Enrollment Support (RFP) - Daye Brake Consulting Agency

Motion: KA moved that we vote regarding retaining the services of Daye Brake Consulting Agency. LT seconded the motion.

Discussion: N/A

Vote Result: By a voice vote (*viva voice*), the motion carried with all votes unanimously in favor.

Vote Count: 4 in favor/0 opposed/0 abstentions

Motion: EH moved to retain the services of Daye Brake Consulting Agency for marketing and enrollment services. KA seconded the motion.

Discussion: N/A

Vote Result: By a voice vote (*viva voice*), the motion carried with all votes unanimously in favor.

Vote Count: 4 in favor/0 opposed/0 abstentions

## Adjournment

Motion: KA moved to adjourn the meeting. LT seconded the motion.

Discussion: N/A

Vote Result: By a voice vote (*viva voice*), the motion carried with all votes unanimously in favor.

The meeting was adjourned at 9:05 p.m.

Vote Count: 4 in favor/0 opposed/0 abstentions